

**BAPTIST FOUNDATION OF SOUTH CAROLINA  
GRANT REQUEST APPLICATION**

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**SECTION 1: GRANT REQUEST INFORMATION**

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Name of Requesting Ministry: \_\_\_\_\_

This ministry is affiliated with:

- South Carolina Baptist Convention
- Southern Baptist Convention (outside of South Carolina)
- Other: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address:

Telephone: (       ) \_\_\_\_\_

Email: \_\_\_\_\_

**Request Amount:** \$ \_\_\_\_\_

(Note: Grant awards will be made for no more than 80% of the specific project budget)

**Purpose of Request:**

Has an award been granted for this ministry / project in a prior year?  Yes       No

If yes, provide the last year the award was granted: \_\_\_\_\_  
(Note: Repeat requests require an accounting of how prior awards were disbursed.)

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**SECTION 2: GRANT REQUEST DESCRIPTION**

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*Complete all sections. Attach an additional sheet if more room is required.*

Purpose of the ministry/project requiring funding:

List current funding resources as well as other funding sources contacted and/or other efforts underway to solicit funds:

Explain why this ministry/project needs additional funding:

The following documentation must be submitted with each application:

- Annual Organization Budget
- Budget for project in which funding is requested
- Two endorsement letters (See Item 2 in Section 3 below)

***Applications will NOT be considered for grant funding until ALL required supporting documentation is submitted.***

*In addition to the above, submit any supplemental materials (pictures, newspaper/newsletter articles, brochures, budget information, etc.) that may be useful in helping the committee evaluate this request.*

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### **SECTION 3: NOTIFICATION TO APPLICANTS**

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1. Grant applications must be submitted by JULY 31 in order to receive consideration for funding in the same year.
2. **TWO letters of endorsement are required with each application. Letters must be from a SC Baptist Convention affiliated church/association or Convention department that is not directly involved in the project. If the application is from a SC Baptist Convention church, one of the letters of endorsement must be signed by the current Director of Missions in the association to which the church belongs. Such letter must include a statement that the church has been a member in good standing of the association for a minimum of two years.**
3. Grant request awards will fund no more than 80% of total project/ministry costs.
4. Grant award recipients will be notified by mail during the fourth quarter of the year in which the request is made.
5. Grant award checks will be mailed as part of the Baptist Foundation of South Carolina's year-end distribution. Checks are mailed to recipients in January.
6. Award recipients agree to allow a Foundation representative to "present" the award at a service or meeting (where feasible), publish notification of the award in a ministry publication, and, if applicable, display award notification (provided by the Foundation) on tangible items purchased with award funds.
7. Award recipients must submit a follow-up accountability statement that provides details as to how the award monies were disbursed.
8. Repeat grant requests will be awarded for no more than two consecutive years. After the second consecutive award, a time period of two years must elapse before an application for the same request can be submitted again.
9. A repeat request will not be considered if a follow-up accountability statement has not been received for prior awards.
10. The Baptist Foundation of South Carolina reserves the right to publish names of grant recipients in Foundation literature, on the Foundation's website, in Foundation advertisements, or in news stories in Baptist or other publications.

**Return completed application and any attachments to:**

**Baptist Foundation of South Carolina**

190 Stoneridge Drive

Columbia, SC 29210-8239

Telephone: (803)227-6193 or (800)723-7242 (ext 8000)

Fax: (803)799-9003